

Need additional time to pay? Need additional time to pay?

Due to staffing and resource limitations, the Court has decided to utilize the services of an outside contractor for individuals who need additional time to pay their fines. **FERNDALE MUNICIPAL COURT** has selected **Signal Credit Management Services (SCMS)** to provide this service for our clients.

Benefits and Guidelines:

- SCMS charges a one-time set-up fee of \$15 and a monthly monitoring fee to process your account(s). Be prepared to show your Court Order and make a payment at the time you sign up for SCMS
- If you take advantage of the SCMS plan, and comply completely with the guidelines, you will receive additional time to pay your fine(s) and avoid collection activity
- Making payments through SCMS will not effect your credit rating unless the account remains in a delinquent status.
- SCMS will work with you to establish a monthly payment that is agreeable to both parties. If you fail to remain current with your payments your account will be placed in a delinquent status and additional fees may apply. If you fail to bring your delinquent account current, your account will automatically transfer to a collection agency and the amount owed will increase dramatically due to collection charges.
- You are encouraged to make payments larger than the minimum due each month or to pay the account in full early to avoid further monthly fees and interest. However, an additional or larger payment made in one month will not change the “minimum” payment due the next month.
- You may pay the fine in full at the Court if payment in full is received by the due date indicated on your Court Order. If paid-in-full during this time, you will avoid the SCMS set-up fee and monthly monitoring charges. If you fail to pay at the Court by the due date and fail to sign up for SCMS by the due date, late penalties will be added to your fine and you will be sent directly to a collection agency. Additional penalties may include suspension of your driver’s license.
- You will receive a monthly statement along with a return envelope to mail your payments.

REMEMBER: It is your responsibility to contact SCMS before the deadline date on your Court Order.

SIGNAL CREDIT MANAGEMENT SERVICES

6565 Kimball Drive Suite 200

P.O. Box 1849

Gig Harbor, WA 98335

(253) 620-2239 or (800) 874-1958

Ferndale Municipal Court
TIME PAYMENT COLLECTION APPLICATION
Signal Credit Management Services
(253) 620-2239 OR (800) 874-1958

ACCOUNT INFORMATION

Name _____
(Last) (First) (M.I.) (Nickname)

Residence Address _____

City, State, Zip _____

Mailing Address (if different) _____

Home Telephone # () _____ Work Telephone # () _____

Date of Birth _____ Sex M ___ F ___ Single ___ Married ___ Div ___ Widowed ___

Drivers License # _____ SSN _____

Employment or Name of Business _____

Employer Address _____

Occupation _____ Take Home Pay _____

Nearest Relative Name _____ Relationship _____

Relative's Address _____ Phone () _____

Contact Person Name _____ Phone () _____

Contact's Address _____

SPOUSE INFORMATION

Name _____
(Last) (First) (M.I.) (Nickname)

Residence Address (if different from above) _____

City, State, Zip _____ Telephone () _____

Employer or Name of Business _____

Employer Address and Phone _____

Occupation _____ Take Home Pay _____

FERNDALE MUNICIPAL COURT
TIME PAYMENT COLLECTION AGREEMENT

Set Up Deadline: _____
(Date to be filled in by the Court)

Name: _____ Case Number * _____

Fine/Penalty/Costs	\$ _____
Account Set-up Fee	\$ <u>15.00</u>
Amount Owing	\$ _____
Minimum Monthly Payment Amount (10% of account balance or \$25, whichever amount is greater)	\$ _____

Court costs will be assessed each month to the total amount owing, as follows:

- A. The account set-up fee of \$15.00 and the first payment must be paid before the account will be set up by Signal.
- B. If the account is in "current status" (all payments made as agreed) the monthly court cost shall be \$4.75 for one case or \$8.25 for multiple cases.
- C. If the account falls into "past due status" (any payments not made as agreed) the monthly court cost shall increase to \$7.75 for one case and \$11.25 for multiple cases, for every month thereafter.

It is in your best interest to make payments larger than the minimum due each month and/or to pay this account in full early. HOWEVER, an additional or larger payment made in one month will not change the "Minimum" payment due the next month.

ALL PAYMENTS ARE DUE ON THE 15th DAY OF EACH MONTH FOLLOWING ENROLLMENT. Please include your case number with all payments.

ALL PAYMENTS ARE TO BE MAILED TO:

SIGNAL CREDIT MANAGEMENT SERVICES
P.O. BOX 1849
GIG HARBOR, WA 98335

IF YOU FAIL TO MAKE PAYMENTS AS PROMISED AND/OR FAIL TO KEEP YOUR PERSONAL INFORMATION (ADDRESS AND PHONE NUMBERS) CURRENT, THE FOLLOWING WILL OCCUR:

All amounts will become immediately due. The court may re-impose suspended portions of the fine/penalty/costs, will assess additional court costs pursuant to RCW 3.02.045, and will refer the account to a collection agency for full collection efforts. If this is a traffic infraction, the court will also assess a \$52.00 failure to pay penalty and notify the Department of Licensing, and your driver's license will be suspended until all amounts have been paid. If this is a criminal matter, the court may issue a bench warrant for contempt of court and impose a fine or cost for contempt of court.

SIGNATURE _____ SSN _____

ADDRESS _____ PHONE () _____

CITY/STATE _____ ZIP _____

CLERK _____ DATE _____